

Thespian Troupe #7224 Constitution

Article I: Name, Purpose, and Governance

Section 1. Name: This organization shall be called Troupe # 7224. The troupe has been chartered by Clarksburg High School. The charter affiliates it with the International Thespian Society (ITS), a division of the Educational Theatre Association (EdTA).

Section 2. Purpose: The troupe is the honors component of the school's theatre program. Its purpose shall be the advancement of standards of excellence in theatre. More specifically, the troupe will encourage students to attain a better mastery of the theatre arts and will reward those who achieve it with induction into the troupe. Thespians achieving honor ranks shall receive recognition of their exemplary accomplishment.

Section 3. Governance: This troupe constitution and its bylaws are two components of a hierarchy of documents that govern the Educational Theatre Association and its membership. The documents affecting troupes, in order of authority, are: the Educational Theatre Association Code of Regulations and Membership Policy, the troupe handbooks, the troupe constitution, and troupe bylaws. This constitution may not be altered in any way that conflicts with a superseding document or school policies and procedures.

Article II: Organization and Officers

Section 1. Membership: Membership is achieved by complying with all induction criteria as defined in the troupe handbook. The ITS Thespian point system is the official guideline for awarding induction points. Any changes to induction criteria, including the Thespian point system, must be adopted as a troupe bylaw. In addition to the required 10 points from the International Thespian Society, Clarksburg High School has decided that an additional 10 points are necessary to demonstrate a true dedication to theater and the program thereby making the total points required for induction at 20.

Section 2. Officers: The Thespian troupe shall have the following officers: president, vice president, secretary, treasurer, historian, social chair and clerk/scribe. Duties shall be defined in the troupe's bylaws.

Section 3. Elections: The troupe shall elect officers for the next school year in the last full month of the current school term.

Article III: Meetings and Participation

Section 1. Meetings: Thespian troupe meetings shall be held monthly throughout the school year. Special meetings may be called by the troupe director, any officer, or by a quorum of Thespians.

Section 2. Quorum: A quorum shall be a majority of the troupe's active membership.

Section 3. Denial of participation: Any Thespian who causes deliberate dissension or disruption of any production or business meeting may be denied participation in troupe activities by a vote of two-thirds of the troupe's membership and the consent of the troupe director. Any member who is found to be participating in illegal activities will be denied participation in all troupe activities for the year without a vote. Any member requesting reinstatement of participation rights may have them restored with the consent

of the troupe director and two-thirds of the troupe's membership.

Article IV: Dues and Fees

Section 1. Dues: There shall be no mandatory dues for Thespian induction except as provided by the Educational Theatre Association Board of Directors for induction. Currently the induction fee is \$30

Section 2. Fees: Troupes may approve additional fees for local Thespian troupe participation. This requires consent of the troupe director and a two-thirds vote of the active troupe members at a regular troupe meeting. The school and its troupe director may also assess user fees in accordance with school policy.

Article V: Bylaws

Section 1. Purpose: Bylaws provide additional guidance for the governance and operations of the troupe. No bylaw may be in conflict with the EdTA Code of Regulations, EdTA policies, troupe handbook, troupe constitution, or school policy or procedures.

Section 2. Adoptions and amendments: The troupe director may adopt or amend bylaws as deemed appropriate. Bylaws may also be added or amended by approval of a simple majority of the troupe's active membership and the consent of the troupe director.

Article VI: Amendments

Section 1. Exclusions: Article I may not be amended.

Section 2. Procedure: Articles other than Article I may be amended by approval of two-thirds of the troupe's active membership with the consent of the troupe director. This constitution and its amendments shall be subject to change according to any or all requirements of the International Thespian Society.

Thespian Troupe #7224 By-Laws

Article I: Attendance

Section 1. A student arriving late to or leaving early from meetings or rehearsals without a reason considered valid by the troupe director will receive a demerit. Three such offenses will be counted as an absence from a meeting without excuse.

Section 2. Irregular attendance indicates a lack of interest; therefore, any member absent four (4) meetings per school year without a written excuse submitted to the secretary, stage manager, or troupe director shall be automatically suspended from troupe activities. The troupe director has sole authority to reverse the suspension.

Section 3. Attendance shall be considered in the Thespian points award system.

Section 4. Absences shall accumulate for only one school year at a time.

Article II: Thespian Points

Section 1. Induction points must be earned over the course of more than one production.

Section 2. Up to 5 Induction points will be awarded for theatre-related work done outside the school's theatre program. To qualify for points, a copy of the program or other verification must be provided.

Section 3. One half induction point may be earned for attending non-school productions. To qualify, a ticket stub or a program must be provided as proof of attendance. A maximum of five points may be given this way.

Article III: Induction

Section 1. An induction ceremony shall be held at least once each year. Additional ceremonies may be held as often as deemed necessary by the troupe director.

Section 2. Induction fees are the responsibility of the inductee.

Section 3. The troupe director determines the time, place, schedule, and format of induction ceremonies.

Section 4. The troupe director and president conduct inductions. The president is responsible for training induction ceremony speakers, scheduling and rehearsing said speakers, and preparing the stage and induction properties as directed by the troupe director.

Article IV: Officers

Section 1. Duties: Troupe officer duties are defined below. The troupe director may assign other duties.

Historian

- take pictures at events and post them to instagram and Facebook
- takes headshots for the program – black and white

Social chair

- Arrange cast/crew welcome and bonding picnic
- Arrange post show meals
- Arrange end of the year banquet

Thespian clerk

- Keeps track of points and sends out induction invites
- Creates candles
- Runs the induction ceremony
- Tracks honor and scholar status

Treasurer

- Arrange for at least 2 fundraisers a year (besides what the parents are doing)
- Runs the boo grams fundraiser (collecting candy spearheads making bags)
- Runs the Valentine's day fundraiser (collecting candy spearheads making flowers)

Secretary

- Maintains twitter account
- Posts needed information on facebook/groupme/twitter
- Takes notes at meetings
- creates playbill - chases down those for headshots/bios

Vice president

- Initiation
- Director gift
- Works on playbill
- Aids in nyc trip planning

President

- Calls meetings to help run the group
- Work on the program for the show
- Make sure others are doing their jobs
- Keep moral up and aid in keeping cast and crew performing to the best of their ability
- Assist with festival paperwork collection and registration
- Collects and organizes all festival paperwork
- Registers for festival

Cappies lead critic

- going to the first meeting to pick shows
- coordinate rides for shows
- making sure that the reviews are turned in
- making sure that we have enough shows
- overseeing the boards and making sure the requirements are met for cappies
- making sure everyone is able to go to the final point tallying
- helping choose the cappies for the following year

Webmaster

- Maintains the website
- Updates online calendar
- Updates all information as needed on the website

Section 2. Requirements for all elected officers are as follows: each student must be an active member of the troupe for at least one school year, and at the time of election must be enrolled in grades 10 or 11. Only Seniors may run for president. Officers may not be an officer in any other organization.

Section 3. Nominations for officers are to be made by written notification. Students may self-nominate from the floor. Officers will be elected by majority vote and final approval by the troupe director.

Section 4. Voting will be done by secret written ballot at an official troupe meeting.

Section 5. Officers shall be installed at the last social or program meeting of the school term.

Article V: Troupe Activities

Section 1. The troupe is not a secret organization. All interested faculty, students, parents, Honorary Thespians, troupe alumni, and administrators are welcome at troupe meetings.

Section 2. The troupe shall sponsor at least one “philanthropy” program a year for the purpose of establishing good relationships with the community and other dramatic groups.

Section 3. The troupe shall cooperate with all other departments and clubs in the school in helping them with their programs in any way it can.

Article VI: Maintaining Active Membership

Section 1. In order to maintain active membership in the troupe, you must maintain academic eligibility as stated by the school, Participate in both productions during the school year, and represent the troupe at festival.

Section 2. Active membership allows attendance in the troupe field trip at the end of the year, and permission to wear honor cords at graduation.